

Middle School Library Fact Sheet

- **Daily Library hours**

Monday through Thursday

7:15 A.M. - 3:00 P.M.

Friday 7:15 A.M. -2:15 P.M.

Middle School Librarian

Diane Green

978-887-2323 EXT 6120

- Students are allowed to visit the library during the school day in one of three ways:

- Students visit the library with their academic/exploratory/elective teachers
- A teacher issues a pass to an individual student
- Small student groups are allowed to visit during class time to do project work/ research

- **After School Hours 2:15 P.M. to 3:00 P.M.**

Monday through Thursday

Open to all 7th and 8th grade students for homework, relaxing, recreational reading, project work and research

- **Circulation of materials**

- Library materials are checked out for three weeks
- Reference materials are checked out overnight only
- Overdue Notices are sent thru the homeroom teacher
- Parents are contacted after 3 unanswered notices
- Families are billed replacement value for lost materials

You can help!

**PARENT VOLUNTEERS ARE NEEDED
TO HELP STAFF THE LIBRARY DURING HOURS
OF OPERATION**